

Klamath Basin Pickleball Association, Inc., an Oregon nonprofit corporation

Bylaws

May 3, 2017

Amended April 25, 2018

Amended April 1, 2020

Article I – Name

Section 1. The name of this organization shall be the Klamath Basin Pickleball Association, an Oregon nonprofit corporation abbreviated “KBPA” also known as “Klamath Picklers”.

Article II – Purpose

Section 1. To promote the growth and development of pickleball in the Klamath Basin; to actively support the building of new pickleball courts, both indoor & outdoor; to support the maintenance of existing pickleball courts; to promote educational outreach in the Klamath Basin for all interested parties with special focus on seniors, veterans and youth of the Klamath Basin, teaching all the game of pickleball; and to provide a fun, healthy, recreational activity for all Klamath Basin residents, their families and guests.

Section 2. The “Klamath Basin” will be defined as: Any resident within a 50-mile radius of the City of Klamath Falls.

Article III – Membership

Section 1. Anyone 18 years or older is eligible for membership.

- a. Any family member under the age of 18 may only play where children are allowed on the courts.
- b. In order for 18 years or older to have a membership vote, they must be a paid member, outside of a family membership.

Section 2. Each member shall have one vote.

- a. Member is not eligible to vote if his/her dues and assessments are not paid in full 30 days prior to a membership vote.

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Section 3. Members will abide by the bylaws of this association, all rules posted as an addendum to the bylaws, and all rules of any community facility where pickleball is played.

Section 4. Membership will be terminated by voluntary withdrawal, nonpayment of dues or assessments, violation of the bylaws and/or rules of this association or any community facility where Pickleball is played.

- a. The Board, may at its discretion, warn any member not abiding by these rules.
 - I. Upon receiving a second warning for the same type of offense, member will be put on a two-week suspension from all association activities.
 - II. Upon receiving a third warning, the Board may remove that member from the association.
- b. Members removed due to violation of bylaws or rules will lose all member privileges and will NOT be refunded any membership dues.
- c. Reinstatement of membership is possible subject to the approval of the Board the fiscal year following the fiscal year membership was suspended.

Article IV – Officers and their Duties

Section 1. The elected officers of the association will be:

- a. President, Vice President - Growth and Development, Vice President – Education and Competitions, Vice President – Strategic Planning, Secretary, Treasurer and Member at Large.

Section 2. Any active member of the association is eligible for an elected position. However, it is deemed necessary that at least one of the officers be a year around resident of the Klamath Basin.

- a. Active member means anyone that plays locally more than 10 times a year, except when snow birding or vacationing.

Section 3. Terms of office will be one year, from May 1 thru April 30 each year. Vacancies in any office may be filled by the President and ratified by a majority of the Board members at the next scheduled Board meeting.

Section 4. Election of Officers will take place in the month of April of each year, except for the first year in which the meeting will be held on May 3, 2017.

- a. Nominations for each position shall be announced two weeks prior to the vote by the Nominating Committee.
- b. Nominating Committee shall consist of one officer and two general members.
- c. Voting will be done via email or regular mail for those members with no email.

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- d. Ballots for voting will be distributed to membership on the first business day of April and completed within two weeks of date sent out to the membership. Voting must be completed before the April annual membership meeting.
- e. Quorum will be a majority vote of members voting.

Section 5. Duties of Officers:

a. President:


- I. Shall assume club leadership, preside at Board meetings, along with Board Vice Presidents appoint chairs of committees, call special meetings, both Board and membership, as needed, and be a spokesperson for the association.
- II. He/she shall be responsible for coordination with Parks & Recreation officials and other clubs and/or associations as needed.
- III. He/she shall also be responsible for issuing Guidelines & Rules for association activities when there are safety concerns or other requirements not covered in these bylaws.

b. Vice Presidents:

- I. Shall assume the duties of the President in his/her absence. V.P. in charge based first on seniority on Board or second, seniority in Association.
- II. He/she shall assist the club in all functions as necessary.
- III. Each of the three Vice Presidents will oversee and offer guidance for at least 2 committees as assigned or voluntarily championed.
 - a. Growth and Development shall include but not be limited to Association Membership, Venue Representatives, Social Events, and Internal Communications
 - b. Education and Competitions shall include but not limited to Tournaments, Jamborees and Leagues, Clinics, and Publicity/External Communications.
 - c. Strategic Planning shall include but not be limited to Building of additional pickleball courts and venues, Current venue maintenance, Fund Raising for building and maintenance projects
- IV. Shall report directly to the President.

c. Secretary:

- I. Shall prepare and maintain minutes of membership and Board meetings.
- II. He/she shall maintain membership roster, maintain all membership records and communicate to membership as needed.
- III. Shall report directly to the president.

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- d. Treasurer:
 - I. Shall collect dues and assessments.
 - II. Manage the Association checking account.
 - III. Disburse all funds for Association expenditures.
 - IV. Provide a semi-annual written financial report to the membership via e-mail or regular mail to those members without an e-mail address.
 - V. Shall report directly to President
- e. Member at large:
 - I. He/she shall assist the association in all functions as necessary.
 - II. Shall report directly to President

Article V – Board Members

Section 1: Board Members will be all elected officers. -

Article VI – Meetings

Section 1: There will be a minimum of two membership meetings per year, with the dates and times to be determined by current needs.

- a. An annual meeting shall be held in the month of April each year to discuss and transact business as needed.
- b. The newly elected Officers/Board will meet shortly after the annual meeting to plan the new fiscal year business.
- c. The Board will meet at least quarterly.

Section 2: Special membership meetings may be called by the President or upon request of at least three members. Such meetings shall have at least a three day notice via email and thru venue representatives to membership regarding time, place and agenda.

Section 3: All motions are passed by a quorum vote.

- a. Bylaws quorum shall be 2/3 vote of all club membership.
- b. All other quorums shall be a majority vote of the elected Board members after all Association members have been advised on the motion and feedback from them reviewed.

Section 4: Meeting minutes shall be taken at each meeting and shall be provided to any member upon request.

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Article VII – Dues & Assessments

Section 1. Annual dues are required to be eligible for full participation as a member of KBPA.

Section 2. The membership may agree to other assessments to cover building projects, maintenance and repair projects, and equipment replacement needs of KBPA.

Article VIII – Committees

Section 1. The President/Board may appoint special committees to perform specific functions as needed or as requested by the membership.

Article IX – Fiscal Year

Section 1. The Fiscal Year shall begin May 1 and end April 30 of each year. The first fiscal year of this association will be May 1, 2017 through April 30, 2018.

Article X – Financial Policy

Section 1. A checking account will be established by this association at a local financial institution agreed upon by the Board of Directors.

- a. The President, Secretary and Treasurer will be a signatory on the checking account.
- b. Treasurer will review all requests.
- c. All requests must be signed by at least one other officer prior to printing and distribution of checks.

Section 2: All expenditures, over \$500 must be explained to the membership as to the purpose and then approved by a majority of the Board.–

Article XI – Amendments

Section 1. The bylaws may be amended by quorum as set forth in Article VI Section 3, after an explanation and discussion with membership of the proposed changes.

Article XII – Dissolution

Section 1. On Dissolution of the Association, all funds remaining in the treasury shall be distributed to a charity focused on pickleball as determined by the Board upon dissolution.

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Section 2. Any equipment loaned to the Association shall be returned to the lender. All other equipment purchased or donated to the Association shall be distributed to a local charity that could use said equipment selected by the Board upon dissolution.

Adopted by the Klamath Basin Pickleball Association this 3rd day of May, 2017, amended on 25th day of April, 2018, and amended on this 1st day of April, 2020.

Kristi Redd, Pres. President
Kristi Redd

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